Business Travel Report



From 1 March 2011 to 29 February 2012

All Business Trips

Start Date	End Date	Start Zone	End Zone	Comment	Duration hh:mm:ss	Distance km
20-09-2011 08:13	20-09-2011 08:19	Sample Company Office	Regus Offices	Weekly operations meeting	00:06:05	3.05
20-09-2011 10:01	20-09-2011 10:10	Regus Offices	Sample Company Office	Return from ops meeting	00:09:11	3.16
21-09-2011 10:09	21-09-2011 10:18	Universal Tobacco	Sample Company Office	Meeting with guys from Universal tobacco	00:08:12	1.30
21-09-2011 16:34	21-09-2011 17:07	Sample Company Office	Wolves Coffee bar	Meeting the graphic designer for GLB website design	00:32:08	13.50
21-09-2011 18:18	21-09-2011 18:46	Wolves Coffee bar	Sample Company Office	Return to office after meeting with Graphic Designer	00:28:01	12.82
26-09-2011 10:49	26-09-2011 10:56	Sample Company Office	Regus Offices	Return from meeting	00:07:10	3.01
26-09-2011 11:58	26-09-2011 12:06	Regus Offices	Sample Company Office	Procurement Meeting	00:07:42	3.04
26-09-2011 15:30	26-09-2011 15:39	Sample Company Office	Regus Offices	Weeknly ops meeting	00:08:48	2.98
26-09-2011 16:56	26-09-2011 17:03	Regus Offices	Sample Company Office	Return from Weeknly ops meeting	00:07:43	3.03
29-09-2011 07:26	29-09-2011 07:32	Sample Company Office	Regus Offices	Procurement meeting	00:05:25	3.01
29-09-2011 11:03	29-09-2011 11:12	Regus Offices	Sample Company Office	Return from procurement meeting	00:09:44	3.13
10-10-2011 16:07	10-10-2011 16:15	Sample Company Office	Regus Offices	Weekly ops meeting	00:07:45	3.02
10-10-2011 18:10	10-10-2011 18:17	Regus Offices	Engen Garage Bryanston	Return from Weekly ops meeting	00:06:23	2.73
10-10-2011 18:20	10-10-2011 18:24	Engen Garage Bryanston	Sample Company Office	Refuel	00:04:28	0.32
17-10-2011 15:21	17-10-2011 15:28	Sample Company Office	Regus Offices	Weekly Ops meeting	00:07:08	3.10
17-10-2011 17:25	17-10-2011 17:33	Regus Offices	Sample Company Office	Return back to Office	00:07:51	3.22
18-10-2011 11:47	18-10-2011 12:12	Sample Company Office	Cherry Lane shopping centre	Preparation before meeting with Ubank	00:25:30	11.06
18-10-2011 12:49	18-10-2011 12:54	Cherry Lane shopping centre	UBank		00:05:27	1.17
18-10-2011 14:07	18-10-2011 14:27	UBank	Sample Company Office	Return back to office from Ubank	00:19:50	11.30
24-10-2011 15:25	24-10-2011 15:32	Sample Company Office	Regus Offices	Monday Ops meeting	00:06:21	3.05
25-10-2011 12:20	25-10-2011 12:26	FNB and Bryanston Post Office	Sloan Square	Collecting post	00:05:13	1.73
26-10-2011 15:04	26-10-2011 15:08	Sample Company Office	FNB and Bryanston Post Office	Collecting Post	00:03:50	2.17
26-10-2011 15:24	26-10-2011 15:31	FNB and Bryanston Post Office	Sample Company Office	Return to office	00:07:14	3.01
27-10-2011 07:25	27-10-2011 07:51	Home	Sample Company Office		00:26:26	10.16
28-10-2011 08:58	28-10-2011 09:00	DJ's Liquor Store	Caltex Garrage Randfontein		00:02:25	1.61

07-11-2011 18:43	07-11-2011 18:47	Sample Company Office	Sample Company Office		00:04:33	2.22
09-11-2011 11:38	09-11-2011 11:40	Sample Company Office	Sample Company Office		00:02:40	0.13
15-11-2011 15:16	15-11-2011 15:30	Sample Company Office	Sandton City	Video confererencs meeting at Regus Sandton	00:14:06	9.71
15-11-2011 17:44	15-11-2011 18:05	Sandton City	Epson downs shopping centre	Video confererencs meeting at Regus Sandton	00:21:36	9.96
15-11-2011 18:30	15-11-2011 18:33	Epson downs shopping centre	Sample Company Office	Collecting Dinner for staff	00:03:08	0.61
Total			05:12:03	132.33		

Farthest Trip

Start Date	End Date	Start Zone	End Zone	Comment	Duration	Distance
21-09-2011 16:34	21-09-2011 17:07	Sample Company Office	Wolves Coffee bar	Meeting the graphic designer for GLB website design	00:32:08	13.50

Longest Trip

Start Date	End Date	Start Zone	End Zone	Comment	Duration	Distance
21-09-2011 16:34	21-09-2011 17:07	Sample Company Office	Wolves Coffee bar	Meeting the graphic designer for GLB website design	00:32:08	13.50

Count of visits to business zones

Zone	Count
Sample Company Office	27
Regus Offices	13
Universal Tobacco	1